

BOARD OF STUDIES INACCOUNTANCY MEETING 2018-19

BOS Meeting for the academic year 2018-19 called to order on 14th2018 at 11.00am by meeting chairman Dr.P.G.Pawar [HOD Accountancy].

Members present:

| Sr. No. | Name | Designation | Position | Signature |
|---------|-----------------------------|--------------------|---|-----------|
| 1 | Dr.P.G.Pawar | HOD Accountancy | Chairman | |
| 2 | Dr. V.N.Yadav | Principal | Member (V.C.Nominee) | |
| 3 | Dr.S.T.Gadade | Principal | Member (Experts from outside the college) | |
| 3 | Dr. H.D.Thorat | Assit. Professor | Member (Subject Expert from outside University) | |
| 4 | Dr.Jyoti Thakur | Assit. Professor | Member (Subject Expert from outside University) | |
| 5 | Mr. Eknath A. Patil | C.A. | Member (Representative from industry) | |
| 6 | Ms.GajraNamrataNavinchandra | Assit. Professor | Member (Meritorious alumni) | |
| 7 | Dr.VivekBhoir | Faculty Member | Member | |
| 8 | Ms. ChandrakalaMhatre | Faculty Member | Member | |
| 9 | Ms. Aparna A. Gaikwad | Faculty Member | Member | |
| 10 | Mr. PankajDandage | Faculty Member | Member | |
| 11 | Mr. TusharKaranjekar | Faculty | Member | |

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|----|----------------------|-------------------|--------|--|
| | | Member | | |
| 12 | Ms. NehaKhandare | Faculty Member | Member | |
| 13 | Ms.AtafDeshmukh | Faculty Member | Member | |
| 14 | Ms. Sonam Singh | Faculty Member | Member | |
| 15 | Ms. Somali Chatterji | Faculty Member | Member | |

RayatShikshanSanstha's
KARMAVEER BHAURAO PATIL COLLEGE, VASHI

BOARD OF STUDIES INCOMMERCE
MINUTES OF THE MEETING

Meeting of Board of Studies in Accountancy for the academic year 2016-17 was called to order on 14th July 2018 at 11.00am by meeting chairman Dr.P.G.Pawar [Head Department of Accountancy].

Members present:

| Sr. No. | Name | Designation | Position | Signature |
|----------------|-----------------------------|--------------------|---|------------------|
| 1 | Dr.P.G.Pawar | HOD Accountancy | Chairman | |
| 2 | Dr. V.N.Yadav | Principal | Member (V.C.Nominee) | |
| 3 | Dr.S.T.Gadade | Principal | Member (Experts from outside the college) | |
| 3 | Dr. H.D.Thorat | Assit. Professor | Member (Subject Expert from outside University) | |
| 4 | Dr.Jyoti Thakur | Assit. Professor | Member (Subject Expert from outside University) | |
| 5 | Mr. Eknath A. Patil | C.A. | Member (Representative from industry) | |
| 6 | Ms.GajraNamrataNavinchandra | Assit. Professor | Member (Meritorious alumni) | |
| 7 | Dr.VivekBhoir | Faculty | Member | |

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|----|-----------------------|-------------------|--------|--|
| | | Member | | |
| 8 | Ms. ChandrakalaMhatre | Faculty Member | Member | |
| 9 | Ms. Aparna A. Gaikwad | Faculty Member | Member | |
| 10 | Mr. PankajDandage | Faculty Member | Member | |
| 11 | Mr. TusharKaranjekar | Faculty Member | Member | |
| 12 | Ms. NehaKhandare | Faculty Member | Member | |
| 13 | Ms. AtafDeshmukh | Faculty Member | Member | |
| 14 | Ms. Sonam Singh | Faculty Member | Member | |
| 15 | Ms. Somali Chatterji | Faculty Member | Member | |

Dr.P.G.Pawar [Chairmen BOS Accountancy] extended welcome to all the members of of Board of Studies in Accountancy.

Reading of Agenda:

- Motion from Dr.P.G.Pawar: To approve the agenda for 14th July 2018.

Vote: All in favor.

Resolved: **Motion carried.**

Agenda for the meeting on 14th July 2018 approved.

Business:

- Motion 1 [from Dr.P.G.Pawar]: **Presentation & approval of curriculum for F.Y.B.Com/BMS / B.Com in Banking & Insurance/B.Com in Accounting & Finance curriculum**

Discussion: The Dr.P.G.PawarChairman presented the curriculum of

1] F.Y.B.Com. in the subject of Accountancy & Financial Management paper –I & II

2] F.Y.BMS in the subject of Introduction to Financial

3] F.Y.B.Com (Banking& Insurance) in the subject of Financial Accounting Paper I &II

4] F.Y.B.Com (Accounting&Finance)in the subject of Financial Accounting Paper-I&II, Cost Accounting Paper-I, Financial Management Paper- I , Auditing – I, Taxation Paper-I (Indirect Taxes) & justified the contents of the curriculum.

After discussion the committee expressed the satisfaction & approved the curriculum

Vote: All members voted in favor of the motion.

Resolved: **Motion carried.**

- Motion 2: **Presentation & approval of curriculum for M.Com Part -I**

Discussion: The Dr.P.G.PawarChairman presented the curriculum of **M.Com Part-I in the subjectof Cost & Management Accounting, Corporate Finance.& justified the contents of the curriculum. After discussion the committee expressed the satisfaction & approved the curriculum.**

Motion 3: Approval of Evaluation pattern for all the classes

- Discussion: The Dr.P.G.PawarChairman presented the evaluation pattern as under

1. Scheme of Examination

The performance of the learners shall be evaluated into two components viz. by Internal Assessment with 40% marks in the first component andby conducting the Semester End Examinations with 60% marks as the second component. The allocation of marks for the Internal Assessment and Semester End Examinations are as shown below:-

A) Internal Assessment – 40% 40 Marks

Allocation of 40 marks is as under

Midterm Test 20 Marks

Two activities of 10 marks each from the following

Open Book Test/ Presentation /Field Visit/Home Assignment

/Class Assignment/ Group Discussion/ Case Studies/

Mini Projects/Poster presentation/ Book Review/ Report Writing/ 20 Marks

Specific subject related activity.

Midterm Test Paper Pattern for 20 marks

Maximum Marks : 20

Questions to be set 3

Q.No. 1 Choose the correct alternatives. (Any Five) (5 Marks.)

Q. No. 2 Answer in one sentence. (Any Five) (5 Marks.)

Q.No. 3. Answer the following. (Any Two) (10 Marks.)

B) Semester End Examinations – 60% 60 Marks

i) Duration – These examinations shall be of 2 Hours duration.

ii) Question Paper Pattern:-

Semester End Examinations – 60% 60 Marks

Question Paper Pattern

Maximum Marks : 60

Questions to be set 4

All questions are compulsory carrying 15 marks each.

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| Q-1 | Full Length Practical Question OR | 15 Marks |
| Q-1 | Full Length Practical Question | 15 Marks |
| Q-2 | Full Length Practical Question OR | 15 Marks |
| Q-2 | Fill Length Practical Question | 15 Marks |
| Q-3 | Full Length Practical Question OR | 15 Marks |
| Q-3 | Full Length Practical Question | 15 Marks |
| Q-4 | Objective Questions* (*Multiple choice / True or False / Match the columns / fill in the blanks) OR | 15 Marks |
| Q-4 | Theory questions* (*Short notes / short questions) | 15 Marks |

Note : Practical Question may be divided in to sub questions of 7/8 marks.

Standard of Passing:

The learners to pass a course shall have to obtain minimum 40% marks in aggregate for each course where the course consist of internal assessment and semester end examination .The learners shall obtain minimum of 40% marks (i.e. 16 out of 40) in the internal assessment and 40% in semester end Examination (i.e. 24 out of 60) separately, to pass the course and minimum of grade E in each project wherever applicable to pass a particular semester. A learner will be said to have passed the course if the learner passes the internal assessment and semester end examination together.

There will be separate passing for each component.

2. Method for Internal Evaluation for each class

A] For B.Com. Programme

| Sr. No. | Class | Sem. | Name of the subject | Internal Assessment Method |
|---------|-----------|------|---------------------|----------------------------|
| 01 | F.Y.B.Com | I | Commerce Paper -I | Test- 20 marks |

| | | | | |
|---|----------------|-----|---------------------|---|
| | | | | Home assignment-10 marks Open book test-10 marks |
| | | I | AFM -I | Test- 20 marks Home assignment-10 marks Open book test-10 marks |
| | | II | Commerce Paper -II | Test- 20 marks Home assignment-10 marks Open book test-10 marks |
| | | II | AFM -II | Test- 20 marks Home assignment-10 marks Open book test-10 marks |
| 2 | S.Y.B.Com | III | Commerce Paper -III | Test- 20 marks Class assignment-10 marks Group/ Poster Presentation/ IV/Field Visit -10 marks |
| | | | AFM -III | Test- 20 marks Class assignment-10 marks Group/ Poster Presentation/ IV/Field Visit -10 marks |
| | | | Advertising-III | Test- 20 marks Class assignment-10 marks Group/ Poster Presentation/ IV/Field Visit -10 marks |
| | | IV | Commerce Paper -IV | Test- 20 marks Class assignment-10 marks Group/ Poster Presentation/ IV/Field Visit -10 marks |
| | | IV | AFM -IV | Test- 20 marks Class assignment-10 marks Group/ Poster Presentation/ IV/Field Visit -10 marks |
| | | IV | Advertising-IV | Test- 20 marks Class assignment-10 marks Group/ Poster Presentation/ IV/Field Visit -10 marks |
| 3 | T.Y.B.Co m. | V | Marketing | Test- 20 marks Individual Activity(Field visit/Presentation/ Report writing /Mini Project/Book Review)-10 marks Group Presentation/ -10 marks |
| | | V | Marketing Research | Test- 20 marks Individual Activity(Primary |

| | | | | |
|---|----------|----|----------------------|--|
| | | | | data collection-Questionnaire Preparation/ Survey /Interview)-10 marks Group Presentation/ -10 marks |
| | | V | Cost A/C | Test- 20 marks Group Presentation/ -10 marks Class assignment-10 marks |
| | | V | Export Marketing | Test- 20 marks Group Presentation/ -10 marks Class assignment-10 marks |
| | | V | F.A-I | Test- 20 marks Group Presentation/ -10 marks Mini Project -10 marks |
| | | V | Direct Tax | Test- 20 marks Home Assignment / -10 marks ITR filing -10 marks |
| | | VI | HRM | Test- 20 marks Individual Activity(Field visit/Presentation/ Report writing /Mini Project/Book Review)-10 marks Group Presentation/ -10 marks |
| | | VI | Marketing Research | Test- 20 marks Class Assignment-10 marks Group Presentation/ -10 marks |
| | | VI | Cost A/C | Test- 20 marks Group Presentation/ -10 marks Class assignment-10 marks |
| | | VI | Export Marketing | Test- 20 marks Group Presentation/ -10 marks Class assignment-10 marks |
| | | VI | F.A-II | Test- 20 marks Group Presentation/ -10 marks Mini Project -10 marks |
| | | VI | Indirect Tax | Test- 20 marks Home Assignment / -10 marks GST Returns Filing -10 marks |
| 4 | M.Com -I | I | Strategic Management | Test- 20 marks Group Discussion/ -10 marks Mini Project -10 marks |
| | | I | Economics | Test- 20 marks Group Discussion/ -10 marks Mini Project -10 marks |

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| | | I | Adv Cost Acc. | Test- 20 marks Group Discussion/ -10 marks Mini Project -10 marks |
| | | I | FA | Test- 20 marks Group Discussion/ -10 marks Mini Project -10 marks |
| | | II | Research Methodology | Test- 20 marks, GD-10Marks Mini Project based on Primary data -10 marks |
| | | II | Business Ethics | Test- 20 marks Group Discussion/ -10 marks Social responsibility activity - 10 marks |
| | | II | Adv Cost Acc. | Test- 20 marks Group Discussion/ -10 marks Mini Project -10 marks |
| | | II | FA | Test- 20 marks Group Discussion/ -10 marks Mini Project -10 marks |
| | M.Com.II | III | TAXATION | Test- 20 marks, GD-10Marks Seminar paper Presentation/Publication -10 marks |
| | | III | FA | Test- 20 marks, GD-10Marks Seminar Paper Presentation/Publication -10 marks |
| | | III | FM | Test- 20 marks, GD-10Marks Seminar paper Presentation/Publication -10 marks |
| | | III | Project Work | 40 Viva voca |
| | | IV | TAXATION | Test- 20 marks, GD-10Marks Seminar paper Presentation/Publication -10 marks |
| | | IV | FA | Test- 20 marks, GD-10Marks Seminar paper Presentation/Publication -10 marks |
| | | IV | FM | Test- 20 marks, GD-10Marks Seminar paper Presentation/Publication -10 |

| | | | | |
|--|--|----|--------------|--------------|
| | | | | marks |
| | | IV | Project Work | 40 Viva voca |

Activity of the Student participating in Avishkar activity will considered as a internal activity and will get marks against 20.

B] For BMSProgramme

C] For B.Com in Accounting & Finance

| FYBAF (SEM I) | | | FYBAF (SEM II) | | |
|---------------|----------------------------------|---|----------------|---|--|
| Sr. No | Subjects | Internal Evaluation | Sr. No | Subjects | Internal Evaluation |
| 1.4 | Business Communication-I | Written Test -20 M PPT with Viva- 10 M Role Play-10 M | 2.4 | Business Communication-II | Written Test -20 M Project with Viva -10 M Mock Interview-10 M |
| 1.5 | Commerce(Business Environment)-I | Written Test -20 M Project -10 M PPT- 10 M | 2.5 | Business Law(Business regulatory Framework)-I | Written Test -20 M Case Study-10 M GD-10 M |

| SYBAF (SEM III) | | | SYBAF (SEM IV) | | |
|-----------------|--|--|----------------|--|--|
| Sr. No | Subjects | Internal Evaluation | Sr. No | Subjects | Internal Evaluation |
| 3.4 | Foundation course in Commerce(Financial Market Operations)-III | Written Test - 20 M Study of Social Issues-10 M (Case Study) -10 M | 4.4 | Research Methodology in Accounting and Finance | Written Test - 20 M Presentation & Viva- 10 M Project-10 M |
| 3.5 | Business Law(Business regulatory Framework)-II | Written Test - 20 M Presentation and viva-10 M GD-10 M | 4.5 | Foundation course in Management(Introduction to Management)-IV | Written Test - 20 M Study of Social Issues GD-10 M (Case Study) -10 M |
| | ---- | ---- | 4.6 | Business Law(Company Law)-III | Written Test - 20 M GD-10 M Case Study/presentation and viva-10 M |

| TYBAF (SEM V) | | | TYBAF (SEM VI) | | |
|---------------|---|--|----------------|----------|---------------------|
| Sr.No | Subjects | Internal Evaluation | Sr. No | Subjects | Internal Evaluation |
| 5.6 | Management – II(Management Application) | Written Test - 20 M GD-10 M Case Study -10 M | | --- | ---- |

Internal Evaluation System

| FYBBI (SEM I) | | | FYBBI (SEM II) | | |
|---------------|--|--|----------------|---|---|
| Sr. No | Subjects | Internal Evaluation | Sr. No | Subjects | Internal Evaluation |
| 1.1 | Environment & Management of Financial Services | Written Test- M 20 Case Study - M 10 Project & viva- M 10 | 2. 1 | Principles & Practices of Banking & Insurance | Written Test- M 20 PPT & Viva- M 10 Project Report - M 10 |
| 1.2 | Principles of Management | Written Test- M 20 GD- M 10 Case Study - M 10 | 2. 2 | Business Law | Written Test- M 20 Case Study- M 10 Application Article- 10M |
| 1.3 | Financial Accounting-I | Written Test- M 20 Problem Solving - M 10 Assignment- M 10 | 2. 3 | Financial Accounting-II | Written Test- M 20 Problem Solving - M 10 Assignment- M 10 |
| 1.4 | Business Communication-I | Written Test- M 20 PPT & Viva- M 10 Role Play- M 10 | 2. 4 | Business Communication -II | Written Test- M 20 Project with Viva -M 10 Mock Interview- M 10 |
| 1.5 | Foundation Course-I | Written Test- M 20 PPT & Viva- M 10 Project on Social Issues- M 10 | 2. 5 | Foundation Course-II | Written Test- M 20 PPT & Viva- M 10 GD- M 10 |
| 1.6 | Business Economics-I | Written Test- M 20 PPT & Viva- M 10 Case Study- M 10 | 2. 6 | Organizational Behavior | Written Test- M 20 GD- M 10 Case Study - M 10 |

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|-----|------------------------|---|-----|-------------------------|---|
| 1.7 | Quantitative Methods-I | Written Test- 20 M Problem Solving- 10 M Use of Statistical Tools (Case Study) - 10 M | 2.7 | Quantitative Methods-II | Written Test- 20 M Problem Solving- 10 M Use of Statistical Tools (Case Study) - 10 M |
|-----|------------------------|---|-----|-------------------------|---|

Internal Evaluation System

| SYBBI (SEM III) | | | SYBBI (SEM IV) | | |
|-----------------|--|---|----------------|---|---|
| Sr. No | Subjects | Internal Evaluation | Sr. No | Subjects | Internal Evaluation |
| 3.1 | Financial Management-I | Written Test- 20 M Project with Viva- 10 M Book Checking - 10 M | 4.1 | Financial Management-II | Written Test- 20 M Case study- 10 M PPT & Viva - 10 M |
| 3.2 | Management Accounting (Tools & Techniques) | Written Test- 20 M Book Checking- 10 M Case Study -10 M | 4.2 | Cost Accounting of Banking & Insurance | Written Test- 20 M Case study - 10 M PPT & Viva- 10 M |
| 3.3 | Risk Management | Written Test- 20 M Case study: 10 M PPT & Viva- 10 M | 4.3 | Entrepreneurship Management | Written Test- 20 M Govt. Schemes for Entp.- 10 M Study of Ind. Entp.-10 M |
| 3.4 | Information Technology in Banking & Insurance- I | Written Test- 20 M PPT & Viva- 10 M Practical- 10 M | 4.4 | Information Technology in Banking & Insurance- II | Written Test- 20 M PPT & Viva- 10 M Practical- 10 M |
| 3.5 | Foundation Course- III (An Overview of Banking Sector) | Written Test- 20 M Field Visit- 10M PPT & Viva- 10 M | 4.5 | Foundation Course- IV (An Overview of Insurance Sector) | Written Test- 20 M Field Visit- 10 M PPT & Viva- 10 M |
| 3.6 | Financial Market(Equity , Debt, Forex | Written Test- 20 M PPT & Viva- 10M Case Study- 10 M | 4.6 | Corporate and Securities Law | Written Test- 20 M Current Amendments – 10 M |

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| | and Derivatives) | | | | Case Study - 10 M |
| 3.7 | Direct Taxation | Written Test- 20 M Book checking and viva – 10 M Case study - 10 M | 4.7 | Business Economics-II | Written Test- 20 M Case study- 10 M PPT & Viva - 10 M |

Internal Evaluation System

| TYBBI (SEM V) | | | TYBBI (SEM VI) | | |
|---------------|--|---|----------------|--|---|
| Sr. No | Subjects | Internal Evaluation | Sr. No | Subjects | Internal Evaluation |
| 5.1 | Financial Reporting & Analysis (Corporate Banking & Insurance) | Written Test- 20 M Case Study - 10 M PPT & Viva- 10 M | 6.1 | Security Analysis and Portfolio Management | Written Test- 20 M Case Study - 10 M Preparation of portfolio and viva - 10 M |
| 5.2 | Auditing-I | Written Test- 20 M Field Visit 10 M Case Study - 10 M | 6.2 | Auditing-II | Written Test- 20 M Field Visit 10 M Case Study - 10 M |
| 5.3 | Strategic Management | Written Test- 20 M SWOT Analysis- 10 M Strategy Formulation (Promotion)- 10 M | 6.3 | Human Resource Management in Banking and Insurance | Written Test- 20 M Job Analysis- 10 M Selection Process- 10 M |
| 5.4 | Financial Services Management | Written Test- 20 M PPT & Viva- 10 M Assignment - 10 M | 6.4 | Turnaround Management | Written Test- 20 M PPT & Viva- 10 M Case Study- 10 M |
| 5.5 | International Banking & Finance | Written Test- 20 M PPT & Viva- 10 M Assignment - 10 M | 6.5 | Central Banking | Written Test- 20 M PPT & Viva- 10 M GD and Test- 10 M |

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| 5.6 | Research Methodology | Written Test- 20 M Mini Project- 10 M Project Viva 10 M | 6. | 6 | Project Work in Banking & Insurance | Project Report - 20 M Internal Viva- 20 M |
|-----|----------------------|--|----|---|-------------------------------------|--|

While discussing the evaluation pattern, DrS.T.Gadade sir suggested that, the activity of 10 marks as internal assessment component should be defined precisely. All the members accepted the suggestion and decided to implement the evaluation scheme presented.

Vote: All in favor.

Resolved: Motion carried.

- **Motion 4:Approval of Skill Based Courses curriculum and evaluation pattern.**

Discussion: The Dr. P. G. Pawar Chairman presented the curriculum and evaluation pattern for the following skill based courses

Courses designed by Department of Accountancy

- Certificate Course in GST
- Certificate Course Computerized Accounting (Tally ERP 9.1)
- Certificate course in Advance Excel

The syllabus & evaluation pattern of all the above mentioned skill based courses was discussed and approved.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 5:Planning for academic year 2017-18.**

Dr.P.G.Pawar

Chairman,

BOS in Accountancy

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|-----|----------------------|---|---------|-------------------------------------|--|
| 5.6 | Research Methodology | Written Test- 20 M Mini Project- 10 M Project Viva 10 M | 6. 6 | Project Work in Banking & Insurance | Project Report - 20 M Internal Viva- 20 M |
|-----|----------------------|---|---------|-------------------------------------|--|

While discussing the evaluation pattern, DrS.T.Gadade sir suggested that, the activity of 10 marks as internal assessment component should be defined precisely. All the members accepted the suggestion and decided to implement the evaluation scheme presented.

Vote: All in favor.

Resolved: Motion carried.

- **Motion 4:Approval of Skill Based Courses curriculum and evaluation pattern.**

Discussion: The Dr. P. G. Pawar Chairman presented the curriculum and evaluation pattern for the following skill based courses

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- Certificate Course in GST
- Certificate Course Computerized Accounting (Tally ERP 9.1)
- Certificate course in Advance Excel

The syllabus & evaluation pattern of all the above mentioned skill based courses was discussed and approved.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 5:Planning for academic year 2017-18.**



Dr.P.G.Pawar

Chairman,

BOS in Accountancy