

**Rayat Shikshan Sanstha's**  
**KARMAVEER BHAURAO PATIL COLLEGE, VASHI**  
**INTERNAL QUALITY ASSURANCE CELL**  
**MEETING NOTICE**

**Date:20/06/2021**

This is to inform all the IQAC members that a online meeting of Internal Quality Assurance Cell of Karmaveer Bhaurao Patil College, Vashi is organized on 26<sup>th</sup> June 2021 at 11.30 am under the chairmanship of I/C Principal Dr. Shubhada Nayak. All the members are requested to attend the meeting.

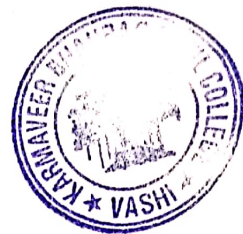
**AGENDA**

1. Welcome.
2. Significant matters since last IQAC meeting.
3. Starting of MSc (Data Science) and M.A. in English, programs. [Criterion I]
4. Follow up of NCC unit approval [Criterion I]
5. Introduction of CBCS pattern for first year UG and PG programs. [Criterion II]
6. Arranging work shop for PO, PSO and CO mapping and evaluation of attainment [Criterion II]
7. Seed money for MRP of management appointed teachers [Criterion III]
8. Organization of Innovation and Entrepreneurship cell activities [Criterion III]
9. Fixing solar energy panels on administrative building. [Criterion IV]
10. Augmentation of Placement and Competitive Exam Center activities. [Criterion V]
11. Felicitation of teaching and non-teaching staff by IQAC [Criterion VI]
12. Conducting ISO certification [Criterion VI]
13. Any other business with permission of the Chair.
14. Closing remarks.



Mr.C.D.Bhosale  
Coordinator, IQAC  
KBP College, Vashi





Signature Report:

Sr. No.	Name	Designation	Position	Signature
1	Dr. Shubhada Nayak	I/C Principal	Chairman	
2	Mr. C.D.Bhosale	Vice- Principal	Coordinator	
3	Dr.Rajeshri Ghorpade	Vice- Principal	Member	
4	Dr. K.S.Shinde	Faculty Member	Member	
5	Dr. V.A.Thakur	Faculty Member	Member	
6	Dr. B.M.Mundhe	Faculty Member	Member	
7	Mr.Y.A.Gaikwad	Faculty Member	Member	
8	Mr. Sarang Bhagwat	Faculty Member	Member	
9	Dr.Paresh Gaikar	Faculty Member	Member	
10	Dr. Archana Chavan	Faculty Member	Member	
11	Mr.Balkrishna Dagade	Head Clerk	Member	
12	Mr. Pratapsigh Deshmukh	Industrialist and Patron	Member	
13	Dr. Rita Mukhopadhaya	Scientist and Educationist	Member	
14	Dr. Lalitha Dhareshwar	CDC Member	Member	
15	Mr. Manoj Jalnawala	Alumni and Journalist	Member	
16	Ms.Saloni Godbole	Alumni and Women Entrepreneur	Member	
17	Ms. RutujaUdeshi	Student	Member	



## INTERNAL QUALITY ASSURANCE CELL

### Minutes of the Meeting

IQAC Meeting [Online] for the academic year 2021-222 called to order on 26<sup>th</sup> June 2021 at 11.30 am by meeting chairman Dr. Shubhada Nayak [I/c Principal].

#### Members present:

Sr. No.	Name	Designation	Position	Signature
1	Dr. Shubhada Nayak	I/C Principal	Chairman	
2	Mr. C.D.Bhosale	Vice- Principal	Coordinator	
3	Dr.Rajeshri Ghorpade	Vice- Principal	Member	
4	Dr. K.S.Shinde	Faculty Member	Member	
5	Dr. V.A.Thakur	Faculty Member	Member	
6	Dr. B.M.Mundhe	Faculty Member	Member	
7	Mr. Y.A.Gaikwad	Faculty Member	Member	
8	Mr. Sarang Bhagwat	Faculty Member	Member	
9	Dr.Paresh Gaikar	Faculty Member	Member	
10	Dr. Archana Chavan	Faculty Member	Member	
11	Dr. Rita Mukhopadhaya	Scientist and Educationist	Member	
12	Dr. Lalitha Dhareshwar	CDC Member	Member	
13	Mr. Manoj Jalnawala	Alumni and Journalist	Member	
14	Ms.Saloni Godbole	Alumni and Women Entrepreneur	Member	
15	Ms. Rutuja Udeshi	Student	Member	





The meeting was started with the welcome of all the members by the Mr.C. D Bhosale which was followed by the agenda reading.

### Reading of Agenda:

- Motion from Mr.C.D.Bhosale: To approve the agenda for 26<sup>th</sup> June 2021. Vote:  
All infavor.  
Resolved: Motion carried.

Agenda for the meeting on 26<sup>th</sup> June 2021 was approved without modification.

### Business:

- Motion 1[from Mr.C.D.Bhosale]: Significant matters since last year 2020-21  
IQAC meeting

Discussion: Mr.C.D.Bhosale informed about the activities conducted by college in the second term of the academic year 2020-21. All members appreciated the work done by college during lockdown period.

Vote: All in favor.

Resolved: Motion carried.

- Motion 2: Starting of MSc (Data Science) and M.A. in English, programs. [Criterion I]

Description: Considering the enquires about the M.Sc.(Data Science) and M.A. (English) as both program are not available in the Navi Mumbai colleges, It was decided to start MSc (Data Science) and M.A. in English.

Vote: All in favor.

Resolved: Motion carried.

- Motion 3: Follow up of NCC unit approval [Criterion I]

Description: Institute applied for permission to establish separate unit the Commanding Officer NCC Office, Mumbai.Also received positive response from Commanding Officer NCC Officeto start Unit on self-finance basis. Committee decided to take follow up of the permission proposal.

Discussion: committee suggested to take follow up of the application so that college can start enrollment process.





Vote: All in favor.

Resolved: Motion carried.

- Motion 4: Introduction of CBCS pattern for first year UG and PG programs.  
[Criterion II]

Discussion: Mr.C.D.Bhosale informed about the need for Introduction of CBCS pattern in true sense for first year UG and PG programs. He explained the CBCS structure and guidelines given by UGC. He also informed about the exercise undertaken by the teachers during summer vacation to implement CBCS pattern. It was decided to implement CBCS pattern for first year UG and PG programs

Vote: All in favor.

Resolved: Motion carried.

- Motion 5: Arranging work shop for PO, PSO and CO mapping and evaluation of attainment [Criterion II]

Discussion: It is decided to arrange hands on training for PO, PSO and CO mapping and evaluation of attainment for knowing the technical part and to implement it in the current academic year

Vote: All in favor.

Resolved: Motion carried.

- Motion 6: Seed money for MRP of management appointed teachers [Criterion III]

Discussion: Mr.C.D.Bhosale informed that there is provision for grantable teachers for MRP grant at UGC and University level . As there is need to make provision for seed money for management appointed teacher it is decided to put the recommendation in front of the CDC for arrangement of research fund for management appointed teachers at institute level

Vote: All in favor.

Resolved: Motion carried.

- Motion 7: Organization of Innovation and Entrepreneurship cell activities [Criterion III]

Discussion: .I/c Principal Dr. Shubhada Nayak informed the members about the role of Innovation and Entrepreneurship cell in startup and entrepreneurship development . It is decided to arrange experts lectures on IPR, Startups and entrepreneurship development



Vote: All in favor.

Resolved: Motion carried.

- Motion 8: Fixing solar energy panels on administrative building. [Criterion IV]

Discussion: Mr. C.D. Bhosale informed about the shifting of solar energy panels from Main building to Admin building. All members agreed for installation of solar energy panels on administrative building.

Vote: All in favor.

Resolved: Motion carried.

- Motion 9: Augmentation of Placement and Competitive Exam Center activities. [Criterion V]

Discussion: Hon. Prin. Dr. Shubhada Nayak informed about the working of placement committee. It was decided to go for formal MOUs with different organizations to strengthen the Placement and Competitive Exam Center activities.

Vote: All in favor.

Resolved: Motion carried.

- Motion 10: Felicitation of teaching and non-teaching staff by IQAC [Criterion VI]

Discussion: Felicitating the teaching and nonteaching staff for their outstanding performance in the different field motivate the staff and helps in quality enhancement. College not conducted this activity in the last year because of COVID situation. It is decided to arrange the activity for both the years.

Vote: All in favor.

Resolved: Motion carried.

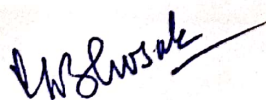
- Motion 12: Conducting ISO certification [Criterion VI]

Discussion: ISO certification is pending from last year due to pandemic situation. It is decided to arrange ISO audit.

Vote: All in favor.

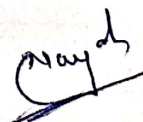
Resolved: Motion carried.

The meeting was concluded with the vote of thanks given by Mr. Sarang Bhagwat.



Mr. C.D. Bhosale  
Coordinator, IQAC






Dr. Shubhada Nayak  
I/C Principal

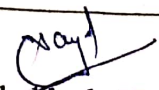
**KARMAVEER BHAURAO PATIL COLLEGE, VASHI****INTERNAL QUALITY ASSURANCE CELL**

Action Taken Report of IQAC meeting held on 26/06/2021

Sr. No.	Particulars	Suggestion	Action Taken
1	Starting of MSc (Data Science) and M.A. in English, programs. [Criterion I].	Steps to be taken for proper publicity.	Necessary instructions are given to respective departments.
2	Follow up of NCC unit approval [Criterion I]	To visit personally to Office	Mr.Sarang has arranged the visit to office by taking prior appointment
3	Introduction of CBCS pattern for first year UG and PG programs. [Criterion II]	Not to disturb grantable workload	Necessary instructions are given to Program Coordinators
4	Arranging work shop for PO, PSO and CO mapping and evaluation of attainment [Criterion II]	To arrange the workshop of Dr.Nalawade IQAC Cluster	IQAC has taken responsibility to arrange the workshop
5	Organization of Innovation and Entrepreneurship cell activities [Criterion III]	To arrange experts lectures on IPR, Startups and entrepreneurship development	Necessary instructions are given to Entrepreneurship Development cell chairperson.
6	Seed money for MRP of management appointed teachers [Criterion III]	To put the proposal before GB meeting	Copy of IQAC suggestions sent for GB meeting
7	Fixing solar energy panels on administrative building. [Criterion IV]	No suggestion	Necessary instructions are given to Infrastructure and maintenance committee.
8	Augmentation of Placement and Competitive Exam Center activities. [Criterion V]	MOUs with different organizations to strengthen the Placement and Competitive Exam Center activities.	Necessary instructions are given to Placement Cell
9	Felicitation of teaching and non-teaching staff by IQAC [Criterion VI]	Arranging activities for last year also	IQAC has taken responsibility to arrange the activity
10	Conducting ISO certification [Criterion VI]	Approaching the Laksha Consultant for ISO certification	IQAC has taken responsibility to arrange meeting with Laksh Consultants

  
Mr.C.D.Bhosale  
Coordinator, IQAC



  
Dr. Shubhada Nayak  
I/C Principal