

Rayat Shikshan Sanstha's
KARMAVEER BHAURAO PATIL COLLEGE, VASHI
INTERNAL QUALITY ASSURANCE CELL

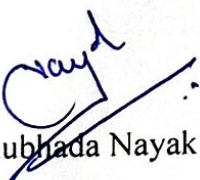
MEETING NOTICE Date: 12/02/2019

This is to inform all the IQAC members that a meeting of Internal Quality Assurance Cell of Karmaveer Bhaurao Patil College, Vashi is organized on 20th February 2019 at 3.00 pm under the chairmanship of Principal Dr. V. S. Shivankar. All the members are requested to attend the meeting.


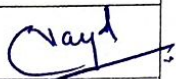


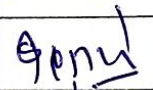
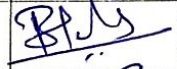
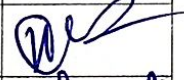
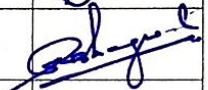

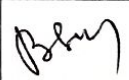
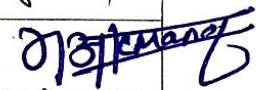
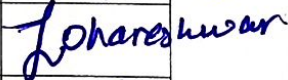
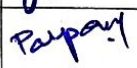
Meeting Venue: **Board Room, Library Building.**

Agenda:

1. Approval of minutes of previous meeting and presentation of action taken report.
2. Follow-up of IAMC Committee activities.
3. Renewal of Annual maintenance contract
4. Follow-up of placements and internship activities
5. Preparation of AAA.
6. Any other matter with prior permission of the chairman


Dr. Shubhada Nayak
Coordinator, IQAC
KBP College, Vashi

Signature Report:

Sr. No.	Name	Designation	Position	Signature
1	Dr. V.S.Shivankar	Principal	Chairman	
2	Dr. ShubhadaNayak	Vice- Principal	Coordinator	
3	Mr. C.D.Bhosale	Vice- Principal	Member	
4	Mrs. S.S.Patil	Vice- Principal	Member	
6	Dr. K.S.Shinde	Faculty Member	Member	
7	Dr. P.J.Hajare	Faculty Member	Member	
8	Dr. B.M.Mundhe	Faculty Member	Member	
9	Dr. V.A.Thakur	Faculty Member	Member	
10	Mr. Sarang Bhagwat	Faculty Member	Member	
11	Mr. Sunil Thombare	Office Superintendent	Member	
13	Mr. Pratapsigh Deshmukh	Industrialist and Patron	Member	
14	Dr. Bakhtawer Mahajan	Scientist and Educationist	Member	
15	Mr. Manoj Jalnawala	Alumni and Journalist	Member	
16	Dr. Lalitha Dhareshwar	CDC Member	Member	
17	Ms. Parbony Dey	Student	Member	

INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

IQAC Meeting for the academic year 2019-20 called to order on 20th February 2019 at 3.00 pm by meeting chairman Dr. V. S. Shivankar [Principal].

Members present:

Sr. No.	Name	Designation	Position
1	Dr. V.S. Shivankar	Principal	Chairman
2	Dr. ShubhadaNayak	Vice- Principal	Coordinator
3	Mr. C.D.Bhosale	Vice- Principal	Member
4	Mrs. S.S.Patil	Vice- Principal	Member
5	Dr. K.S.Shinde	Faculty Member	Member
6	Dr. V.A. Thakur	Faculty Member	Member
7	Dr. P.J.Hajare	Faculty Member	Member
8	Dr. B.M.Mundhe	Faculty Member	Member
9	Mr. SarangBhagwat	Faculty Member	Member
10	Mr. Sunil Thombare	Office Superintendent	Member
11	Dr. LalithaDhareshwar	CDC Member	Member
13	Mr. ManojJalnawala	Alumni and Journalist	Member
14	Ms. ParboneeDey	Student	Member

Reading of Agenda:

- Motion from Dr. Shubhada Nayak: To approve the agenda for 20 February 2019.

Vote: All in favor.

Resolved: **Motion carried.**

Agenda for the meeting on 20 February 2019 was approved without modification.

Business:

- Motion 1 [from Dr. Shubhada Nayak]: **To approve the minutes for IQAC meeting held on 22nd December 2018.**

Vote: All in favor.

Resolved: **Motion carried.**

Minutes from the meeting on 22nd December 2018 approved without modification.

Motion 2: Follow-up of IAMC Committee activities

Discussion: Discussion was conducted on IAMC department visit report. It was decided to prepare check list for monitoring of academic activities of each department

Vote: All in favor. Resolved: **Motion carried.**

- Motion 4: **Renewal of Annual maintenance contract**

Discussion: AMC should be obtained for Pest control, Fire extinguishers is necessary. It will help in protecting the record of the college.

Resolved: **Motion carried.**

- Motion 5: **Follow-up of placements and internship activities**

Discussion: Follow-up was taken on the placement and different internship activities. It was decided to collect the information of offline placement by making contact with pass out students. It is also decided to keep the record of students doing internship.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 6: Preparation of AAA**

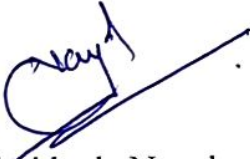
Discussion: The purpose of an academic audit is to enhance teaching learning quality and to keep the teaching learning evaluation methods as per the standards. It is decided to keep department and committee record ready to go for Academic & administrative audit arranged by parent institute Rayat Shikshan Sanstha, Satara.

Vote: All in favor.

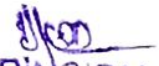
Resolved: **Motion carried.**

- **Motion 7: Any other matter with prior permission of the chairman.**

The meeting was concluded with the vote of thanks given by Mr. C.D.Bhosale



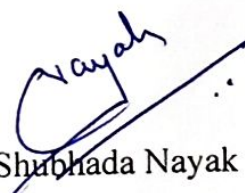
Dr. Shubhada Nayak
Coordinator, IQAC



PRINCIPAL
Kamaveer Bhamburda College
Vashi, Navi Mumbai - 400 703.
Dr. V.S. Shivankar

Principal

Rayat Shikshan Sanstha's
KARMAVEER BHAURAO PATIL COLLEGE, VASHI
INTERNAL QUALITY ASSURANCE CELL
ACTION TAKEN REPORT w.r.t meeting 20/02/2019

Sr.No	Suggestion	Action Taken
1.	Follow-up of IAMC Committee activities.	Necessary instructions are given to IAMC committee
2.	Renewal of Annual maintenance contract.	Instructions are given to maintenance committee to check the AMC's expiry period and to go for renewal.
3.	Follow-up of placements and internship activities	Necessary instructions are given to Placement committee for collecting information for off line placement and internship
4.	Preparation of AAA.	Meeting of HOD was called for giving information of AAA visit.


Dr. Shubhada Nayak
Coordinator, IQAC


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Karmaveer Bhaurao Patil College
Vashi, Navi Mumbai 400 703.
Dr. V.S. Shivankar
Principal