


**Rayat Shikshan Sanstha's**  
**KARMAVEER BHAURAO PATIL COLLEGE, VASHI**  
**INTERNAL QUALITY ASSURANCE CELL**  
**MEETING NOTICE**

**Date: 15/11/2018**


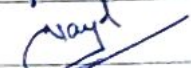


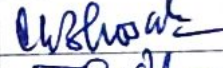

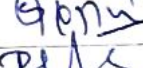



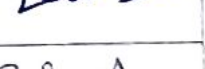
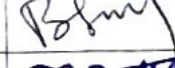



This is to inform all the IQAC members that meeting of Internal Quality Assurance Cell of Karmaveer Bhaurao Patil College, Vashi is organized on 19<sup>th</sup> November 2018 at 11.30 am under the chairmanship of Prin. Dr. V.S. Shivankar. All the members are requested to attend the meeting.

**AGENDA**

1. Welcome.
2. Significant matters since last IQAC meeting.
3. Starting of new value-added courses. [Criterion I]
4. Introduction of Multiple intelligence test for Slow Learners and advance learners.  
[Criterion II]
5. Organization of Innovation and Entrepreneurship cell activities [Criterion III]
6. Purchase of Computers. [Criterion IV]
7. Scholarship and free ship information desk. [Criterion V]
8. Arrangement of Financial assistance to teachers for attending Seminar/Workshops  
[Criterion VI]
9. Conducting Energy Audit [Criterion VII]
10. Any other business with permission of the Chair.
11. Closing remarks.

  
Dr. Shubhada Nayak  
Coordinator, IQAC  
KBP College, Vashi

Signature Report:

Sr. No.	Name	Designation	Position	Signature
1	Dr. V.S.Shivankar	Principal	Chairman	
2	Dr. Shubhada Nayak	Vice- Principal	Coordinator	
3	Mrs. S.S.Patil	Vice- Principal	Member	
4	Dr. P.G.Pawar	Vice- Principal	Member	
5	Mr. C.D.Bhosale	Vice- Principal	Member	
6	Dr. K.S.Shinde	Faculty Member	Member	
7	Dr. P.J.Hajare	Faculty Member	Member	
8	Dr. B.M.Mundhe	Faculty Member	Member	
9	Mr. Sarang Bhagwat	Faculty Member	Member	
10	Mr. B.V.Dagade	Head clerk	Member	
11	Mr. Pratapsigh Deshmukh	Industrialist and Patron	Member	
13	Dr. Bakhtawer Mahajan	Scientist and Educationist	Member	
14	Mr. Manoj Jalnawala	Alumni and Journalist	Member	
15	Dr. Lalitha Dhareshwar	CDC Member	Member	
16	Ms. Parbonee Dey	Student	Member	

## INTERNAL QUALITY ASSURANCE CELL

### Minutes of the Meeting

IQAC Meeting for the academic year 2018-19 called to order on 19<sup>th</sup> November 2018 at 11.30 am by meeting chairman Dr. V.S.Shivankar

#### Members present:

Sr. No.	Name	Designation	Position
1	Dr. V.S. Shivankar	Principal	Chairman
2	Dr. Shubhada Nayak	Vice- Principal	Coordinator
3	Mrs. S.S. Patil	Vice- Principal	Member
4	Dr. P.G. Pawar	Vice- Principal	Member
5	Mr. C.D.Bhosale	Vice- Principal	Member
6	Dr. K.S.Shinde	Faculty Member	Member
7	Dr. P.J.Hajare	Faculty Member	Member
8	Dr. B.M.Mundhe	Faculty Member	Member
9	Mr. Sarang Bhagwat	Faculty Member	Member
10	Mr. B.V.Dagade	Head clerk	Member
11	Mr. Pratapsigh Deshmukh	Industrialist and Patron	Member
13	Dr. Bakhtawer Mahajan	Scientist and Educationist	Member
14	Mr. Manoj Jalnawala	Alumni and Journalist	Member
15	Dr. Lalitha Dhareshwar	CDC Member	Member
16	Ms. Parbonee Dey	Student	Member

The meeting was started with the welcome of all the members by the Prof. Dr. Shubhada Nayak which was followed by the agenda reading.

#### **Reading of Agenda:**

- Motion No.1 from Dr. Shubhada Nayak: To approve the agenda for 19<sup>th</sup> November 2018. Vote: All in favor.  
Resolved: **Motion carried.**

Agenda for the meeting on 20<sup>th</sup> April 2021 was approved without modification.

#### **Business:**

- Motion 2[from Dr. Shubhada Nayak]: Significant matters since last meeting  
Discussion: Dr..Shubhada Nayak informed about the activities conducted by college in since last meeting. All members appreciated the work done by college.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 3: Starting of new value-added courses. [Criterion I]

Description: It is decided to start value added courses considering the local need and making that compulsory for all the programmes to enhance the employability of the students .

Vote: All in favor.

Resolved: Motion carried.

- Motion 4: Introduction of Multiple intelligence test for Slow Learners and advance learners. [Criterion II]

Description: Departments are using knowledge assessment test for identifying slow learners mediate learners and advanced learners it is decided to use multiple intelligent tastes to identify the skills and learning interest of the student. It will help to identify and to classify the students into slow learners and adverse learners properly

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 5: Organization of Innovation and Entrepreneurship cell activities [Criterion III]

Description: It is decided to organize workshops for students on entrepreneurship development.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 6: Scholarship and free ship information desk. [Criterion V]
- Discussion: Category students are facing the problem while filing online form of scholarship and free ship. It is decided to provide help desk and arranging computers for filling the scholarship and fee ship forms of category students.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 7: Purchase of Computers. [Criterion IV]

Discussion: Considering the computer student ratio and increasing demand from different programmes for Separate computer lab arrangement it is decided to purchase 60 computers and make computers available for students for computer practicals

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 9: Arrangement of Financial assistance to teachers for attending Seminar/Workshops [Criterion VI]

Discussion: To motivate teachers to attend seminars and conferences it is decided to give financial assistance in the form of reimbursement of registration fees and travelling to teachers

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 10: Conducting Energy Audit [Criterion VII]

Discussion: Considering increase in the amount of electricity bill it is decided to conduct energy audit.

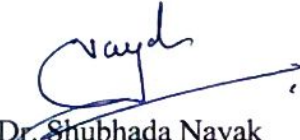
Vote: All in favor.

Resolved: **Motion carried.**

- Motion 11: Vote: All in favor.

Resolved: **Motion carried.**

The meeting was concluded with the vote of thanks given by Mr.C.D.Bhosale

  
Dr. Shubhada Nayak  
Coordinator, IQAC

  
**PRINCIPAL**  
Karmaveer Bhaurao Patil College  
Vashi, Navi Mumbai 400 703.

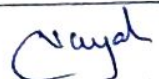
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Action Taken Report of IQAC meeting held on 19<sup>th</sup> November 2018

Sr. No.	Particulars	Suggestion	Action Taken
1	Starting of new value-added courses. [Criterion I]	To start value-added courses. by inviting proposals from outside professionals.	Necessary instructions are given to Chairman of Value- added courses committee
2	Introduction of Multiple intelligence test for Slow Learners and advance learners. [Criterion II]	To prepare question paper set for Multiple intelligence test	Slow Learners and Advance learner committee conducted meeting of HOD and given guidelines for conducting test
3	Organization of Innovation and Entrepreneurship cell activities [Criterion III]	To arrange workshop on Entrepreneurship Development.	Necessary instructions are given to Innovation and Entrepreneurship cell
4	Purchase of Computers. [Criterion IV]	To Purchase 60 Computers	Requisition is forwarded to Purchase committee.
5	Scholarship and free ship information desk. [Criterion V]	To arrange help desk for helping the category students to fill up scholarship and scholarship forms	Arrangement made in Commerce Lab. Library building second floor.
6	Arrangement of Financial assistance to teachers for attending Seminar/Workshops [Criterion VI]	To reimburse the registration fees and traveling expenditure of the teacher attending the seminar or conference excluding Air Fair	Informed to office staff.
7	Conducting Energy Audit [Criterion VII]	To conduct energy audit	Environment consciousness committee invited applications and quotations for conducting Energy Audit

  
Dr. Shubhada Nayak  
Coordinator, IQAC

  
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