

Rayat Shikshan Sanstha's
KARMAVEER BHAURAO PATIL COLLEGE, VASHI
INTERNAL QUALITY ASSURANCE CELL



MEETING NOTICE

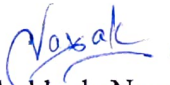
Date: 02/06/2019

This is to inform all the IQAC members that a meeting of Internal Quality Assurance Cell of Karmaveer Bhaurao Patil College, Vashi is organized on 15th June 2019 at 3.00 pm under the chairmanship of Principal Dr. V. S. Shivankar. All the members are requested to attend the meeting.

Meeting Venue: **Board Room, Library Building.**

Agenda:

- Approval of minutes of previous meeting.
- Follow up of the recommendations given by NAAC Peer Team.
- Discussion on making of Perspective Plan for years 2018-2023.
- Discussion on starting new program.
- Discussion on use of student centric methods in teaching.
- Workshop on entrepreneurship development.
- Follow-up of placement activities
- Arranging lectures for capacity building of teachers for quality enhancement.
- Review of Ethical code of conduct- for teachers, staff, students
- Any other matter with prior permission of the chairman.


Dr. Shubhada Nayak
Coordinator, IQAC
KBP College, Vashi



Signature Report:

Sr. No.	Name	Designation	Position	Signature
1	Dr. V.S.Shivankar	Principal	Chairman	
2	Dr. Shubhada Nayak	Vice- Principal	Coordinator	
3	Mr. C.D.Bhosale	Vice- Principal	Member	
4	Mrs. S.S.Patil	Vice- Principal	Member	
5	Dr. K.S.Shinde	Vice- Principal	Member	
6	Dr. V.A. Thakur	Faculty Member	Member	
7	Dr. P.J.Hajare	Faculty Member	Member	
8	Dr. B.M.Mundhe	Faculty Member	Member	
9	Mr. Sarang Bhagwat	Faculty Member	Member	
11	Mr. Sunil Thombare	Office Superintendent	Member	—
13	Dr.Lalitha Dhareshwar	CDC Member	Member	
15	Mr. Manoj Jalnawala	Alumni and Journalist	Member	
17	Mr. Parbonee Dey	Student	Member	



Minutes of the Meeting

IQAC Meeting for the academic year 2019-20 called to order on 15th June 2019 at 3.00 pm by meeting chairman Dr. V. S. Shivankar [Principal].

Members present:

Sr. No.	Name	Designation	Position	Signature
1	Dr. V.S.Shivankar	Principal	Chairman	
2	Dr. Shubhada Nayak	Vice- Principal	Coordinator	
3	Mr. C.D.Bhosale	Vice- Principal	Member	
4	Mrs. S.S.Patil	Vice- Principal	Member	
5	Dr. K.S.Shinde	Vice- Principal	Member	
6	Dr. V.A. Thakur	Faculty Member	Member	
7	Dr. P.J.Hajare	Faculty Member	Member	
8	Dr. B.M.Mundhe	Faculty Member	Member	
9	Mr. Sarang Bhagwat	Faculty Member	Member	
11	Mr. Sunil Thombare	Office Superintendent	Member	—
13	Dr.Lalitha Dhareshwar	CDC Member	Member	
15	Mr. Manoj Jalnawala	Alumni and Journalist	Member	
17	Mr. Parbonee Dey	Student	Member	

Reading of Agenda:

- Motion from Dr. Shubhada Nayak: To approve the agenda for 15th June 2019.

Vote: All in favor.

Resolved: **Motion carried.**

Agenda for the meeting on 15th June 2019 approved without modification.



Business:

- Motion 1[from Dr. Shubhada Nayak]: **To approve the minutes for IQAC meeting held on 20th Feb. 2019.**

Vote: All in favor.

Resolved: **Motion carried.**

Minutes from the meeting on 20th Feb. 2019 approved without modification.

- Motion 2: **Follow up of the recommendations given by NAAC Peer Team**

Discussion: It was decided that based on the recommendations given by the committee, phase wise perspective plan should will be prepared.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 3: **Discussion on making of Perspective Plan for years 2018-2023.**

Discussion: Chairman IQAC suggested that, as the autonomous status is granted to our institute it is necessary to have change in the prospective plan which was prepared earlier, so that it will match with autonomous status of the institute.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 4: **Discussion on starting new program.**

- Discussion: It was decided to follow the procedure for Autonomous colleges for getting affiliation to the new program to be started in this academic year.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 5: **Discussion on use of student centric methods in teaching.**

- Discussion: For full engagement of student in teaching learning process it is decided to use students centric methods with the guidelines of BOS members, suitable to the course and should mention in the annual plan.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 6: **Workshop on entrepreneurship development.**
- Discussion: It is decided to arrange workshop on entrepreneurship development with the help of Entrepreneurship cell of the college.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 7: **Follow-up of placement activities**
- Discussion: It is decided to establish strong industry and placement agency network for campus recruitment of the students.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 8: **Arranging lectures for capacity building of teachers for quality enhancement.**
- Discussion: IQAC decided to arrange lectures of the faculty members from same institute through KNOWLEDGE SHARING FORUM.

Vote: All in favor.

Resolved: Motion carried.

- Motion 9: **Review of Ethical code of conduct- for teachers, staff, students.**
- Discussion: It is decided to review the code of conduct document prepared by the college- for teachers, staff, students and to update the same.

Vote: All in favor.

- Resolved: **Motion carried.**
- Any other matter with prior permission of the chairman.
- Discussion: No other matter was presented for discussion.

The meeting was concluded with the vote of thanks given by DR. B. M. Munde.

Nayak

Dr. Shubhada Nayak

Coordinator IQAC Committee



[Signature]
PRINCIPAL
 Karmaveer Bhaurao Patil College
 Washi, Navi Mumbai 400 703.

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INTERNAL QUALITY ASSURANCE CELL
Action Taken Report of IQAC meeting held on 15/06/2019

Sr. No.	Particulars	Suggestion	Action Taken
1	Discussion on making of Perspective Plan for years 2018-2023.	To Prepare new perspective plan	Prepared new perspective plan
2	Discussion on starting new program.	To follow the autonomous college guidelines for affiliation for extension /continuation	Necessary instructions are given to Admin Office
3	Discussion on use of student centric methods in teaching.	To take suggestions from BOS for use of teaching method for the courses	HOD's are informed to put this in BOS meeting agenda
4	Workshop on entrepreneurship development.	To arrange workshop on entrepreneurship development.	Prepared plan by Entrepreneurship development cell
5	Arranging lectures for capacity building of teachers for quality enhancement	To arrange the lectures of teachers who are attending the capacity development program to share their knowledge	Prepared plan for Knowledge Sharing Forum
6	Planning for Training, Placement activities	To call for recruitment and placement agencies for e-recruitment	Necessary instructions are given to Placement Cell

Nayak

Dr. Shubhada Nayak

Coordinator IQAC Committee



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