

Rayat Shikshan Sanstha's
KARMAVEER BHAURAO PATIL COLLEGE, VASHI
INTERNAL QUALITY ASSURANCE CELL

MEETING

NOTICE

Date:26/11/2020

This is to inform all the IQAC members that a meeting [online] of Internal Quality Assurance Cell of Karmaveer Bhaurao Patil College, Vashi is organized on 30th Nov 2020 at 3.00 pm under the chairmanship of I/c Principal Dr. Shubhada Nayak. All the members are requested to attend the meeting.

Agenda:

1. Approval of minutes of previous meeting and presentation of action taken report.
2. Organization of offline Teachers training activity on presentation skill. [Criterion III]
3. Follow up of IAMC online monitoring. [Criterion II]
4. NIRF data submission [Criterion VI]
5. Submission of AQAR of 2019-20
6. Self-development programme [Criterion VII]
7. Execution Earn and learn scheme [Criterion VII]
8. Planning for Training, Placement activities [Criterion V]
9. Any other matter with prior permission of the chairman.

Mr. C.D Bhosale

Coordinator, IQAC KBP College, Vashi

Signature Report:

Sr. No.	Name	Designation	Position	Signature
1	Dr. Shubhada Nayak	Principal	Chairman	
2	Mr. C.D.Bhosale	Vice- Principal	Coordinator	
4	Mrs. S.S.Patil	Vice- Principal	Member	
6	Dr. K.S.Shinde	Faculty Member	Member	
7	Dr. P.J.Hajare	Faculty Member	Member	
8	Dr. B.M.Mundhe	Faculty Member	Member	
9	Dr. V.A.Thakur	Faculty Member	Member	
10	Mr. Sarang Bhagwat	Faculty Member	Member	
11	Mr. Sunil Thombare	Office Superintendent	Member	
13	Mr. Pratapsigh Deshmukh	Industrialist and Patron	Member	
14	Dr. Bakhtawer Mahajan	Scientist and Educationist	Member	
15	Mr. Manoj Jalnawala	Alumni and Journalist	Member	
16	Dr. Lalitha Dhareshwar	CDC Member	Member	
17	Ms. Rutuja Uddeshi	Student	Member	

Reading of Agenda:

- Motion from Mr. C.D Bhosale: To approve the agenda for 30th Nov 2020 Meeting.

Vote: All in favor.

Resolved: Motion Carried.

Business:

1. Motion 1: Approval of minutes of the 12th August,2020 meeting presentation of action taken report

Description: The Meeting conducted 12th August 2020 was read along with action taken report

Vote: All in favor.

Resolved: **Motion carried.**

**Motion 2: Organization of offline Teachers training activity on presentation skill.
[Criterion II]**

Discussion: Considering the relaxation in lockdown it was decided to arrange offline teachers training activity on presentation skills. It was decided to contact Happy Harmony Institute to Arrange “ Present to Inspire” a Teachers training activity on presentation skills.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 3: Follow up of IAMC online monitoring. [Criterion VI]

Discussion; Follow up was taken on Online Lectures Taken report and monitoring of lectures taking report. To improve the attendance of the students for online lectures it was decided to suggest teacher to use interactive teaching learning method to make the students engage in Online lecture.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 4: NIRF data submission [Criterion VI]

Discussion: It was decided to register for NIRF and to submit necessary data before the due date.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 5: Submission of AQAR of 2019-20

Discussion: The last date for submission of AQAR is 31st December, 2020. It was decided to fill up the data and submit the AQAR of 2019-20 in time.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 6: Self-development programme [Criterion VII]

Discussion: Self Development Programme is the Best practice of our Institute . due to pandemic situation and online learning mode, it was decided to prepare plan to conduct self development programme activity by using online platform.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 7: Execution of Earn and learn scheme [Criterion VII]

Discussion: Earn and Learn scheme is the best practice of our Institute. Considering the relaxation in lockdown it was decided to appeal the students to work under Earn and learn scheme for three hours in a campus by following Corona Norms.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 8: Planning for Training, Placement activities [Criterion V]

Discussion: For effective online training and placement activity of last year student sit was decide to for telegram group of last year's Students. It will help us to keep constant touch with final year students to notify about placement activities.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 9: Any other matter with prior permission of the chairman

Discussion: No other matter was presented for discussion.

The meeting was concluded with the vote of thanks given by DR. B. M. Munde.

Mr.C.D.Bhosale
Coordinator IQAC Committee

Dr. Shubhada Nayak
Principal

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KARMAVEER BHAURAO PATIL COLLEGE, VASHI

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of IQAC meeting held on 30/11/2020

Sr. No.	Particulars	Suggestion	Action Taken
1	Organization of offline Teachers training activity on presentation skill.	To arrange offline Teachers training activity on presentation skill.	Arranged 'Present to Inspire' two days offline training programme
2	Follow up of IAMC online monitoring.	To review the activities of IAMC	IAMC reports analyzed and necessary instructions are given in online teachers meeting.
3	NIRF data submission]	To renew the registration under college category.	Registration completed
4	Self-development programme	To prepare plan for online Self-development programme	Prepared plan for teachers training and distributed classes amongst the members.
5	Execution Earn and learn scheme	To prepare plan for implementing Earn and learn scheme in pandemic situation.	Prepared plan and applications are invited from interested students
6	Planning for Training, Placement activities	To call for recruitment and placement agencies for e-recruitment	Necessary instructions are given to Placement Cell

Mr.C.D.Bhosale

Coordinator IQAC Committee

Dr. Shubhada Nayak

Principal