

Rayat Shikshan Sanstha's

Karmaveer Bhaurao Patil College, Vashi, Navi Mumbai
(Autonomous)

Career Guidance, Training and Placement Cell

Annual Plan - 2022-23

Objectives of Placement Committee:


- To Provide Job opportunities to the maximum student.
- To recognize the core competencies of the students and accordingly assist the student for their academic and Career Planning
- To assist student while pursuing their career goal.
- To identify the Human Resource Requirement of the companies
- To organize training/workshops/seminars for students as per Company Requirement.
- To act as a link between students, alumni and the employment community
- To assist students in obtaining placement in reputed companies
- To enhance communication skills of the student.
- To gather information about job fairs and all relevant recruitment advertisements
- To create database of final years students and companies
- To make MoU with companies for regular campus placement


Sr. No.	Tentative Month	Description of Activities
1	June 2022	<ul style="list-style-type: none">• Start of Academic Session 2022-23• Student's data bank creation• Webinar on Career & Opportunities in Management• Webinar on Professional Coaching and Career Guidance
1	July 2022	<ul style="list-style-type: none">• Orientation program - Orientation Program (TYBCom)- Global Talent Track (GTT)


		<ul style="list-style-type: none"> • Orientation program - Orientation Program (TYBAF & BMS)- Global Talent Track (GTT) • Orientation program - Market Aligned Skill Trainings Powered By American India Foundation. • Organizing GTT Training Program • Organizing a campus Drive • Creating a database of final year and pass out students and getting final year students enrolled for the Pre-Placement guidance programme. • Preparation of student's record of final year students
2	August 2022	<ul style="list-style-type: none"> • Insight -Best Career Assessment Tool – Test - UPES Dehradun: Insight • Making registration of the students who are seeking job • Pre-Placement Talks (for both Recruitment and Intern hiring) Written/ Online Test/ Interviews (only for Intern Hiring) • Organizing a Job Fair
3	September 2022	<ul style="list-style-type: none"> • Cold calling to new companies • Industry Institute Partnership Summit (IIPS) • HR meet • Career Opportunity - SBI Life - SBI Life - Mumbai Metro Region
4	October 2022	<ul style="list-style-type: none"> • Making Department wise list of the Companies/Employers and make MOUs. • Organizing seminars, workshop for Personality Development Program • Organizing a guest lecture regarding Communication Skills Program
5	November-2022	<ul style="list-style-type: none"> • Training of Entrepreneurship Development Program

		<ul style="list-style-type: none"> Organizing a resume writing workshop and an aptitude test workshop for various disciplines
6	December -2022	<ul style="list-style-type: none"> Organizing a workshop on communication skills, personality development and interview techniques. Training Program of Campus to Corporate (TCS) Follow up with the companies
7	January -2023	<ul style="list-style-type: none"> Mahindra Pride Classroom – Training (7 days) Organizing mock technical and Human Resource interviews. Organizing a guest lecture regarding interview skills. Organizing a guest lecture Group regarding Discussion Practice Conducting Industry to Institute Convergence expert interaction sessions
8	February 2023	<ul style="list-style-type: none"> Webinar on Position Yourself for the Future - ACE Mentors Pvt. Ltd. Organizing Mock Interview Sessions Organizing a Job Fair
9	March -2023	<ul style="list-style-type: none"> Career guidance and employability skills - Garware Institute of Career Education and Development, University of Mumbai Organizing recruitment drives of various companies/employers. Organizing Public Sector Competitive Exams Training
10	April – 2023	<ul style="list-style-type: none"> TCS-National Qualifier Test (NQT)- Rayat Shikshan Sanstha Organizing “On Campus” recruitment interviews inviting several companies and industries. Industry Internship Programs

11	Continuous Process	<ul style="list-style-type: none"> • Start collection of Companies Data from different sources such as past data, websites, personal contacts etc
12	Continuous Process	Follow up of companies for on/off campus <ul style="list-style-type: none"> • By Email (Daily Basis) • By telephone call (Daily Basis) • By personal visit (with proper planning and approval from competent authority)
13	Continuous Process	To Prepare list of companies for follow up. <ul style="list-style-type: none"> • From past data of different Sources • Relevant Web sites • Newspapers • Data from informal sources (friends, networking sources and other sources)
14	Other Proposed Plans	Other Proposed Plans: <ul style="list-style-type: none"> • To organize HR Conclave every year in the month of September • To organize one industrial visit every semester • To organize soft skill workshop in every semester • To organize two corporate guest lecturers every month


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